

# **Berkshire Kings & Queens H&S policy**

This document is to outline the health & safety precautions when running sessions or having members of the public, staff & customers alike to be fully protected & from harm's way.

We believe at the Kings & Queens Basketball club that you should always feel safe, regardless of background, previous health concerns or injuries that have previously been sustained.

## **To support our clients, the staff & the public we will work according with England Basketball as well as local governments to:**

- Regularly do risk assessments before each time we use our main facility along with any other temporary venues that we may use.
- Making sure members are safe by identify the risks from the assessments & dealing with them with immediate effect.
- Training our staff & committee are trained appropriately to recognise those risks that may occur.
- To ensure that all members are aware of this health & safety policy & are sent upon joining & if they are a minor that their guardian is sent the same document.
- To ensure that those who are running, officiating or volunteering at any event/session is qualified as a first aider or has some form of life saver training.
- To make sure that any accidents or incidents happen within the activity of the club that it is reported to the right places for protection of all parties.
- To make sure that all documented incidents or accidents that may occur are reviewed by our committee to ensure all was done to avoid or to add extra precautions on what can be avoided in the future.
- To review this policy regularly when needed to ensure the effectiveness & monitoring of the clubs systems.

## **As a member of the Berkshire Kings & Queens Basketball club you a duty to:**

- Take care in your own personal health & safety & be aware of others Health around you & how they may or may not be affected & may have other risks to them that you may not have.

## **To ensure that the H&S policy is correctly implemented you can help by:**

- co-operate with the club if you see anything that may be a risk immediately.
- Correctly use the equipment & facilities.
- Avoid misuse or interference with things that aren't down to the members to do report then let the right parties act accordingly.

## **Health & safety officer**

### **Georgina Weaving**

All coaches are first aid qualified & the first aid kit is located on the desk by the main entrance of the sports hall at Heathfield school Ascot.