

## **Berkshire Kings & Queens Club Constitution**

### **Name**

The club will be called Berkshire Kings & Queens and will be affiliated to Basketball England.

### **Aims and Objectives**

To create a fun & inclusive environment for adults and children to learn about, play and compete at basketball. It is central to our club philosophy that:

1. we create equal opportunities for women and girl's sport to those offered for men and boys, rather than allowing one to overshadow the other; and
2. the standard & quality of the time on the court is paramount to our club, and to reflect this we cap our sessions at a lower number than most clubs to ensure:
  - a. a high quality coaching offering for our players;
  - b. the best possible team rapport; and
  - c. the best relationships possible between, the players, their families & the people who run or volunteer at the club.

### **Membership**

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and the codes of conduct that the club has adopted and the policies and rules of Basketball England.

Members will be enrolled in one of the following categories:

1. Monthly Subscription basis (currently £30 per month); and
2. If a player is entering a league (either CVL or Wessex League), an additional fee of £100 per season to cover kit, player registrations and any League fees.

### **Officers of the club**

The officers of the club will be (NB these are suggestions):

- Chair- Sarah Wilder
- Vice Chair-Beatrice Navarro
- Secretary-Anna Sadler
- Treasurer-Suzi Homer
- Fixtures Secretary-Denise Meller
- Access Officer-Andrew Meller
- Publicity Officer-Kim Allsopp
- Club Coaching Co-ordinator-Alec Meller
- Club Captain-Maria
- Volunteer Co-ordinator- Celine Goodwin

- Club Welfare Officer-Georgina Weaving

### **Committee**

The club will be managed through the Management Committee consisting of the Chair, Vice Chair, Fixtures Secretary, Access Officer, Club welfare officer, Club Coaching Co-ordinator.

The Management Committee will be convened by the Secretary and will hold no less 2 meetings per year.

The quorum required for business to be agreed at Management Committee meetings will be: 5 members minimum. In person attendance is preferred, but online attendance will be permitted if unavoidable, in which case it may be agreed that all members will attend online to ensure an equal experience for all attendees.

The Management Committee will:

1. be responsible for adopting new policies, codes of conduct and rules that affect the organisation of the club;
2. have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business;
3. be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 31 March every year.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any payments to suppliers or third parties from the club by any means are to be agreed in writing between the Treasurer and at least 1 other officer.

### **Annual general meetings**

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 7 members

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

## Discipline and appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 7 working days after a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 5 working days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 7 working days after the Secretary receiving the appeal. If possible

## Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of Yately Silverbacks Basketball club.

## Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

## Declaration

Berkshire Kings & Queens hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:  DocuSigned by:  
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DATE: 4/9/2024

NAME: SARAH WILDER

POSITION: Club Chair

SIGNED:  DocuSigned by:  
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DATE: 4/10/2024

NAME: ANNA SADLER

POSITION: Club Secretary